

# Anderson Parks RecPlex – Rental Information

**Address:** Anderson Parks RecPlex, 6915 Beechmont Avenue, Cincinnati, OH 45230

**Reservation Contact:** All RecPlex rentals are booked through the Recreation Department, 513-388-5082



## Payment & Refund Policy:

100% of all fees and charges are due at the time of scheduling to hold all dates and items. A \$25.00 administrative fee will be retained for rentals cancelled within one week prior to the rental date. Refunds will not be issued for a cancellation within 48 hours of the rental.

## Facility Rental Information:

- The RecPlex Rental Request & Agreement Form is required for a rental to be considered.
- No Smoking in the building.
- All rentals are one hour minimum.
- Excessive clean-up & cost to repair any damage to the facility is the responsibility of the renter.
- Items not permitted include: inflatables (bounce houses, etc.), confetti, glitter and silly string.
- Use of alcoholic beverages requires a permit; this request must be made at the time of the reservation.
- Insurance information may be required depending on the event.
- Set-up and clean-up must take place during rented time. Decorations are the renter's responsibility.
- Special events may require the renter to pay for additional APD staff; in this case, a pre-event meeting will be required.

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### GYMNASIUM:

Sports Rental

Volleyball Standards

### Resident

\$ 60/hour

\$ 10/net

### Non-Resident

\$ 75/hour

\$ 15/net

*(Sports equipment not for rent, i.e. volleyballs, basketballs)*

### PATIO\*:

Includes: 8 eight-foot picnic tables

*\*Monday-Thursday patio rentals are half-price, except holidays*

### Resident

\$ 40/hour

### Non-Resident

\$ 60/hour

### PATIO RESTROOMS:

Accessible from outside of building.

### Resident

\$ 30/rental

### Non-Resident

\$ 40/rental

### BUCKEYE ROOM:

Includes: 4 six-foot tables, 24 chairs

### Resident

\$ 40/hour

### Non-Resident

\$ 50/hour

### TABLE RENTAL

Six-foot rectangular table (30" x 72"), seats 6-8 people  
*(8 available)*

### Resident

\$ 10/table

### Non-Resident

\$ 12/table

### CHAIR RENTAL

White Samsonite chairs

### Resident

\$ 3/chair

### Non-Resident

\$ 5/chair

## **Detailed Information for Renter**

**Facility Assistance:** If you encounter any problems, please speak with the APD staff on site or feel free to call the **APD on-call staff at (513) 266-3487**.

**Emergency Assistance:** If an emergency should arise, please call 911. If you need a park resource officer to respond, you may call the Hamilton County Sheriff Dispatch at (513) 825-2280 and describe the location and nature of your request.

**Photos:** The APD reserves the right to publish photos and video taken on Anderson Park District property.

**Weather Status Hotline:** Rainout Line is the APD's notification system for users to learn the status of fields, facilities and park district programs and events. Notifications can be obtained five different ways:

- AndersonParks.com
- The Rainout Line website: [www.RainoutLine.com](http://www.RainoutLine.com)
- The Rainout Line app
- Email or text alerts
- The Hotline number: (513) 443-3003