

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS ANDERSON PARK DISTRICT

September 12, 2017

Tom Turchiano, President, called the regular meeting of the Board of Park Commissioners of the Anderson Park District (“APD”) to order at 6:30 p.m. at Park District Headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Dominic Wolfer, Rob Herking, and Colin Ramsey. Angie Stocker had a work obligation.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Board Clerk; Brian Jordan, Financial Officer; Jessica Fall, Recreation Manager; and Mike Smith, Operations Manager.

GUESTS: Residents: Bob Drake; Erin Wesselman.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL: Mr. Ramsey moved the Board approve the Agenda as presented. Mr. Herking seconded the motion. Voting: Yes: Mr. Wolfer, Mr. Herking, Mr. Turchiano, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

Public to Address the Board: No one wished to address the Board at this time.

OLD BUSINESS:

W. M. Johnson Hills Park: Mr. Kushner stated the 2017 major improvement projects planned for W. M. Johnson Hills Park are well under way. The projects include:

- Create a new vehicular access/entrance and driveway to the park on Bridle Road to meet line of sight and safety recommendations;
- Construct an ADA accessible main parking area in the park core.

Staff has performed much of the work up to this point, including: clearing and preparing the project area, grading, demolition, and construction clean up. The paving bid was awarded to Rack Seven Paving Co. The paving began August 30th and will continue until the work is complete. The parking lot will be paved in the next couple of weeks. Staff will seed and landscape the area. It may be necessary to close the main entrance of W. M. Johnson Hills Park during particular parts of the paving process. The park outside the construction area would remain open during this time. Staff continues to work through any daily issues with our neighbors along the access. The Phase I, ten-year plan continues to be the APD’s guide for the park. The Phase I plan resides year-round in the W. M. Johnson Hills Park bulletin boards and on the APD website: AndersonParks.com.

Mr. Wolfer asked what will happen to the temporary parking area and dirt piles once the parking lot project is complete.

Mr. Kushner said very little of the dirt piles will remain once the project is complete and that the area will be reseeded as an overflow parking area for disc golf and/or events.

NEW BUSINESS:

Records Commission ~ Annual Meeting: Mr. Turchiano said the APD Records Commission annual meeting is October 12th, in compliance with the APD's public records management program. The Commission will review the APD's public records policy and retention schedules and make any required decisions. Mr. Herking has served as the Park Board representative on the Commission since last year along with Staff members.

Mr. Turchiano asked Mr. Herking if he is interested in continuing to serve as the Park Board representative on the APD Records Commission.

Mr. Herking stated he would like to continue as the Park Board representative, unless the other members object.

No one objected to Mr. Herking continuing to serve on the APD Records Commission as the Park Board representative.

Mr. Kushner said the meeting is a public meeting, and will therefore be posted in accordance with the Open Meetings Act.

Board Training Session ~ September 19, 2017: Mr. Turchiano said members of the Park Board will attend a training session to learn new board meeting software. The training session has been posted for Tuesday, September 19, 2017 at 6 p.m. at the Juilfs Park office. The public is welcome to attend, however, there will be no deliberations of park business, no actions taken, nor any opportunity for the public to address the Park Board.

Mr. Kushner said the APD is moving into the electronic age with Board meeting materials.

Calendar of Events: Mr. Kushner presented a calendar of upcoming activities for the Board's review. He highlighted the upcoming *A Fair of the Arts* event on Saturday, September 16th at Beech Acres Park. He said the *Nature Nuts* programs at *W. M. Johnson Hills Park* are all full and have waitlists. Other upcoming popular events include *Truck-r-Treat* and *Make a Difference Day*. *Stories and S'mores* takes place at *W. M. Johnson Hills Park* by the house.

Mr. Turchiano highlighted the *Howlaween* Parade at Beech Acres Park at the end of October.

REQUESTS FOR APPROVAL:

Anderson Foundation for Parks and Recreation ~ Ex Officio Appointments: Mr. Kushner said the boards of the APD and the Anderson Foundation for Parks and Recreation ("Foundation") have adopted a Memorandum of Understanding ("MOU") between the two entities. The MOU identifies positions for two ex officio, non-voting members of the Foundation Board who are Park Board members. These ex officio members are to be appointed by the Park Board and are entitled to attend and speak at all meetings of the Foundation Board, but shall have no vote on any matter.

Mr. Herking moved the Board **appoint Mr. Ramsey and the APD Board President to the ex officio** positions on the Anderson Foundation for Parks and Recreation Board.

Mr. Wolfer seconded the motion. Voting: Yes: Mr. Wolfer, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

Staff Changes: Mrs. Armstrong said there were no staff changes this month.

Monthly Purchase Order Approval:

Mr. Herking moved the Board approve the following between-meeting Purchase Orders, as presented by Mr. Jordan:

| | | |
|------------------------------|--------------------------------------|---------------------|
| <i>Rack Seven Paving Co.</i> | <i>Paving Johnson Hills Driveway</i> | <i>\$180,000.00</i> |
| <i>Arts Rental Equipment</i> | <i>30 Ton Dump Truck Johnson</i> | <i>\$ 11,300.00</i> |
| <i>Terry Ansteatt</i> | <i>Parcel #500-0141-0001-00</i> | <i>\$ 66,728.70</i> |
| | <i>2930 Little Dry Run Road</i> | |

Mr. Ramsey seconded the motion. Voting: Yes: Mr. Wolfer, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

Mr. Wolfer asked when staff plans to demolish the house and structures on the new property.

Mr. Kushner said the two houses on the property would be demolished in the near future.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:

Mr. Turchiano opened the floor for questions regarding the presented financials and expenditures.

Mr. Herking moved the Board approve the **August, 2017 Financial Reports** and authorize the **Expenditures** as presented by Mr. Jordan.

Mr. Wolfer seconded the motion. Voting: Yes: Mr. Wolfer, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

APPROVAL OF MINUTES:

Mr. Ramsey moved the Board approve the minutes from the **August 8, 2017 Regular Meeting** as written. Mr. Herking seconded the motion. Voting: Yes: Mr. Wolfer, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

Public to Address the Board:

Mr. Drake asked about the 2017 major improvement projects taking place at W. M. Johnson Hills Park and about financial details for the park. He is concerned about the Board moving forward with any improvements for the park.

Mr. Ramsey said the APD's budget is posted on the APD's website and the APD additionally participates in Ohio Checkbook.com so taxpayers can see how their money is being spent.

Mr. Herking said all of the APD's financials are represented in the budget and that any purchases over \$5,000 additionally require Board Approval in the form of between-meeting purchase orders. If an unexpected expense arises, the Board must approve a re-appropriation of the budget.

At 6:47 pm, there being no further business to be brought before this Board, Mr. Herking moved to adjourn the meeting. Mr. Ramsey seconded the motion. Voting: Yes: Mr. Wolfer, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

I hereby certify that the foregoing are the minutes of the September 12, 2017 regular meeting of the Board of Park Commissioners, which minutes reflect the essence of the meeting and are not verbatim.

Emily Armstrong
Board Clerk

Rob Herking

Colin Ramsey

Tom Turchiano

Dominic Wolfer