

# REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS ANDERSON PARK DISTRICT

**June 27, 2017**

Tom Turchiano, President, called the regular meeting of the Board of Park Commissioners of the Anderson Park District (“APD”) to order at 6:31 p.m. at Park District Headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Angie Stocker, Rob Herking, Dominic Wolfer, and Colin Ramsey.

Also present were: Emily Armstrong, Board Clerk; Brian Jordan, Financial Officer; Sheila Fehn, Office Manager; and Mike Smith, Operations Manager.

**GUESTS:** Residents: Doug Boettner, Ph.D. and Bob Drake.

## **PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL:** Mr. Herking moved the Board approve the Agenda as presented. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Turchiano, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

**Public to Address the Board:** No guests wished to address the Board at this time.

## **OLD BUSINESS:**

Mr. Turchiano stated there was nothing to report regarding old business follow-up.

## **NEW BUSINESS:**

**Air Quality Business Plan:** Mr. Turchiano stated he discussed the Air Quality Business Plan with Mr. Kushner, prior to this Board meeting. The APD already has a similar plan in place as recommended by the Southwest Ohio Air Quality Agency (“Agency”). Mr. Kushner is going to take a look at APD’s plan with the Agency representative to determine any updates or new strategies that may be incorporated.

**Calendar of Events:** Mrs. Armstrong presented a calendar of upcoming activities for the Board’s review. She highlighted that the calendar does not fully represent the volume of programming that takes place on a daily basis in the summer. Summer Camps run Monday through Friday, and each week sold out in March with an average of 130 campers. In addition to daily activities and passive park visitation, events such as Shazaam, Grilled Cheese Wednesday, and Thursday night concerts draw thousands of participants.

Mr. Turchiano highlighted Greater Anderson Days at the end of July at Beech Acres Park. He asked if the Jr. High Park Parties were still worth doing.

Mr. Ramsey asked about the Fair of the Arts deadline.

Mrs. Armstrong said the Jr. High Park Party numbers have greatly decreased from what they once were before social media evolved, but that a program that regularly attracts approximately one hundred tweens and teens is still worth doing. Staff continues to look for creative ways to market to

the finicky age group. The Fair of the Arts deadline applies to the artists who are required to submit an application in order to be considered for the fall event.

**REQUESTS FOR APPROVAL:**

**Staff Changes:** Mr. Ramsey moved the Board approve staff's recommendation to **hire** the following people on their actual dates of hire:

Operations part-time Staff I: **Chadwick Cocks**

Operations full-time Mechanic: **Alex Baker**

Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Turchiano, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

**July Budget:**

Mr. Jordan stated the Hamilton County Auditor requires the Board approve and submit a July Budget and that a legal notice is required as a part of the process. The July Budget represents actual figures for 2015-2016, an estimate with an educated guess for 2017, and a complete estimate for 2018. The report is to show the county auditor that the APD is still in need of the operating levy proceeds. He further stated the Board will receive the 2018 budget for their approval towards the end of 2017.

Mr. Wolfer moved the Board approve the July Budget for submission to the Hamilton County Auditor. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Turchiano, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

**Memorandum of Understanding ~ Park District and Foundation:**

Mrs. Armstrong presented a Memorandum of Understanding ("MOU") between the APD and the Anderson Foundation for Parks and Recreation ("Foundation").

Mr. Turchiano stated the MOU is intended to memorialize the relationship and formalize the expectations between the two entities. The term is for five years, and may be renewed for additional five-year terms.

Mr. Ramsey stated the draft provided for the Board's consideration includes suggestions from APD counsel.

Mr. Ramsey moved the Board approve the Memorandum of Understanding between the APD and the Foundation as amended, for a five-year term, commencing on July 1, 2017. Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Turchiano, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

**Monthly Purchase Order Approval:**

Mr. Herking moved the Board approve the following between-meeting Purchase Orders, as presented by Mr. Jordan:

<i>Coney Island</i>	<i>Summer Camp Pool Passes</i>	<i>\$ 8,245.00</i>
<i>Advanced Turf Solutions</i>	<i>420 Bags of Fertilizer</i>	<i>\$ 5,355.00</i>
<i>Terracon Consultants, Inc.</i>	<i>Geotechnical Testing &amp; Inspection at Johnson Hills Park</i>	<i>\$ 6,494.00</i>
<i>Arts Rental Equipment</i>	<i>Roller Rental for Johnson Hills Park</i>	<i>\$ 4,260.00</i>
<i>Arts Rental Equipment</i>	<i>30-Ton Dump Truck Rental for Johnson Hills Park</i>	<i>\$ 12,000.00</i>

Mr. Ramey seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Turchiano, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

**FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:**

Mr. Wolfer moved the Board approve the **May, 2017 Financial Reports** and authorize the **Expenditures** as presented by Mr. Jordan. Mr. Ramsey seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Turchiano, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

**APPROVAL OF MINUTES:**

Mr. Herking moved the Board approve the minutes from the **May 9, 2017 Regular Meeting** as written. Mr. Ramsey seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Turchiano, and Mr. Ramsey. (4); No: None. Abstain: Mr. Wolfer. (1). The motion carried.

**Public to Address the Board:**

Mr. Drake asked about the geotechnical testing for Johnson Hills Park, mentioned in the Requests for Approval, Purchase Orders portion of the meeting and asked when the project is expected to be completed.

Mr. Smith said the APD is currently in the process of constructing a new entrance and driveway at Johnson Hills Park and that geotechnical testing occurs throughout the project. The testing takes place after each layer of soil is compacted, in order to ensure the compaction rating meets standards. He said the project is expected to be completed this year in the fall.

At 6:43 pm, Mrs. Stocker moved the Board adjourn into Executive Session to consider the acquisition of land. Mr. Wolfer seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Turchiano, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

At 7:25 pm, Mrs. Stocker moved the Board adjourn the Executive Session and re-open the regular meeting. Mr. Ramsey seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Turchiano, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

Mrs. Stocker moved the Board authorize Mr. Kushner to move forward with the purchase of the discussed property, not to exceed the agreed to amount. Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Turchiano, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

At 7:26 pm, there being no further business to be brought before this Board, Mr. Herking moved to adjourn the meeting. Mr. Ramsey seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Herking, Mr. Turchiano, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

*I hereby certify that the foregoing are the minutes of the June 27, 2017 regular meeting of the Board of Park Commissioners, which minutes reflect the essence of the meeting and are not verbatim.*

*Emily Armstrong*  
*Board Clerk*

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Rob Herking

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Colin Ramsey

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Angie Stocker

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Tom Turchiano

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Dominic Wolfer