

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS ANDERSON PARK DISTRICT

May 9, 2017

Rob Herking, President, called the regular meeting of the Board of Park Commissioners of the Anderson Park District (“APD”) to order at 6:30 p.m. at Park District Headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Angie Stocker, Tom Turchiano, and Colin Ramsey. Dominic Wolfer was unable to attend due to a work obligation.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Board Clerk; Brian Jordan, Financial Officer; and Sheila Fehn, Office Manager.

GUESTS: No guests were present.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE: Angie Stocker read her Oath of Office, as witnessed by Brian Jordan and notarized by Emily Armstrong. The three-year term for Mrs. Stocker commences on the second Monday in May, succeeding her appointment, and expires in May of 2020.

ELECTION OF OFFICERS: Mr. Kushner presented for the Board’s consideration a proposed 2017-2018 Slate of Officers based on a rotation of the approved 2016-2017 Slate of Officers. He also presented an updated list of Commissioner Terms since operations began at the APD.

Mrs. Stocker moved the Board approve the 2017-2018 Slate of Officers as follows:

President	Tom Turchiano
Vice-President	Angie Stocker
	Dominic Wolfer
	Colin Ramsey
	Rob Herking

Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

AGENDA APPROVAL: Mr. Herking moved the Board approve the Agenda as presented. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

Public to Address the Board: No guests were present.

OLD BUSINESS:

Mr. Kushner stated there was nothing to report regarding old business follow-up.

NEW BUSINESS:

Calendar of Events: Mr. Kushner presented a calendar of upcoming activities for the Board’s review. He highlighted the upcoming and sold-out Mother-Son Superhero Dance on Friday, May 12; Pancakes in the Park on Sunday, June 11; and the Disc Golf Course Ribbon Cutting ceremony on Friday, June 16.

REQUESTS FOR APPROVAL:

Staff Changes: Mrs. Armstrong stated the following situations apply to the recommended staff changes:

Richard Cole is the sibling of Brandon and Morgan Cole, both who are current members of the Rec Staff team. They would not be assigned to the same camper groups.

Josie Friedl is the daughter of Monica Friedl, Full Time Rec Supervisor. Josie would not be assigned to Monica. Mary Friedl, sibling of Josie and daughter of Monica, also is a member of the Rec staff team who occasionally works various events.

Chandler Murray is the sibling of Joe Murray, who is a current member of the Rec Staff team. They would not be assigned to the same camper group.

Mr. Turchiano moved the Board approve staff's recommendation to:

Hire the following part time people on their actual dates of hire:

Recreation Staff I: **Alana Beinke, Maria Ciampone, Richard Cole, Josie Friedl, Megan Mihalovich, Chandler Murray, Randall Ralston, Jr., and Katherine Seibert;**

Operations Staff I: **Gary Prue and Jonathan Carney;**

Operations Staff IV: **Harold Hughes;**

Promote the following part time person on their actual date of promotion:

Marianne Lipschutz, from Recreation Staff II to Recreation Staff III;

Terminate the following part time person, effective May 4, 2017:

Carl Pratt, Jr., Operations Staff I.

Mr. Ramsey seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

Board Member Public Records Law Training: Mr. Kushner said the Auditor of State requires each Board member receive three hours of Public Records Law training for each term of office. The training is designed to enhance the elected/appointed officials' knowledge of the duty to provide access to public records. The law allows a designee to be appointed on the Board's behalf. The Board previously appointed Mr. Jordan as the designee. The appointment is due to be renewed this year. Mr. Jordan was recently re-certified for the three-hour Public Records Law training course at the Local Government Officials' Conference in Columbus, Ohio on April 11, 2017. The APD is required to have documentation of the designation. Mr. Kushner requested the Board formally re-appoint Brian Jordan to be the designee to receive the public records law training on behalf of the Board. He further welcomed the Board members to attend the training should their schedules allow.

Mr. Ramsey moved the Board **appoint Mr. Jordan as the designee to receive the Auditor of State's Public Records Law Training on the Board's behalf.**

Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

Monthly Purchase Order Approval:

Mrs. Stocker moved the Board approve the following between-meeting Purchase Orders, as presented by Mr. Jordan:

<i>Wendling Printing Co.</i>	<i>Summer Park Guide</i>	\$ 5,970.00
<i>Microsoft</i>	<i>Computers</i>	\$ 12,287.65

Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:

Mr. Herking moved the Board approve the **April, 2017 Financial Reports** and authorize the **Expenditures** as presented by Mr. Jordan. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

APPROVAL OF MINUTES:

Mr. Herking moved the Board approve the minutes from the **April 4, 2017 Regular Meeting** as written. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

Public to Address the Board: No guests were present.

At 6:41 pm, Mrs. Stocker moved the Board adjourn into Executive Session to consider the acquisition of land. Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

At 7:22 pm, Mr. Ramsey moved the Board adjourn the Executive Session and re-open the regular meeting. Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

At 7:23 pm, there being no further business to be brought before this Board, Mrs. Stocker moved to adjourn the meeting. Mr. Ramsey seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, and Mr. Ramsey. (4); No: None. The motion carried unanimously.

I hereby certify that the foregoing are the minutes of the May 9, 2017 regular meeting of the Board of Park Commissioners, which minutes reflect the essence of the meeting and are not verbatim.

Emily Armstrong
Board Clerk

Rob Herking

Colin Ramsey

Angie Stocker

Tom Turchiano