

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS ANDERSON PARK DISTRICT

January 10, 2017

Rob Herking, President, called the regular meeting of the Board of Park Commissioners of the Anderson Park District (“APD”) to order at 6:30 p.m. at Park District Headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Angie Stocker, Tom Turchiano, Dominic Wolfer and Colin Ramsey.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Board Clerk; Brian Jordan, Financial Officer; Jessica Fall, Recreation Manager; and Sheila Fehn, Office Manager.

GUESTS: Employee: Elsa Basler. Residents: Harold Caldwell; Dan, Janie, and Charlie Armstrong; Bob Drake.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL: Mr. Wolfer moved the Board approve the Agenda as presented. Mr. Ramsey seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

Lonnie Bettle Service Award: Mr. Kushner stated that before he presented the Lonnie Bettle Service Award, he wished to acknowledge an employee with a “Park Advocate” award. He introduced Elsa Basler as an Operations Department employee who is a consummate promoter of the APD. She works weekends opening and closing the parks and taking care of anything that needs attention during the APD’s busiest park visiting days. She has come to know many people in Anderson Township over the years and she promotes the APD with everyone she meets.

Ms. Basler thanked Mr. Kushner for the award and stated many of the APD employees promote the APD as she does, including Becky Erickson and Lori Fyffe. She said she hears from community members regularly about how much they like their parks.

Mr. Kushner said the Lonnie Bettle Service Award was established by the Board in 1999 to honor Lonnie’s outstanding service to the community through the APD. Lonnie was an exemplary employee, who performed his job diligently and admirably, beyond the call of duty. He made a significant, positive contribution to the development of the Anderson Park District.

Mr. Kushner presented the 2016 Lonnie Bettle Service Award to Emily Armstrong, Assistant Director. He said like Lonnie, Mrs. Armstrong wears many hats for the APD. She took the lead with the APD’s Operating levy which passed by the largest margin in the APD’s history. Her family contributes to APD events including the award winning 4th of July parade floats. Mrs. Armstrong truly cares about the APD for the long-term of the community.

Mrs. Armstrong said she was honored to receive the Lonnie Bettle Service award. She thanked her family members in attendance for their willingness to volunteer for anything the APD has needed over the past 26 years. She said she knew Lonnie well and worked with him for several years. Lonnie was a unique and talented person who did a lot of creative and sometimes crazy things for the APD.

In the early years before the 1992 operating levy, the APD had very little to work with. Resourceful park employees like Lonnie Bettle and Molly McClure got events, programs, and parks started and the park district took off from there. She said the APD has many employees who share this continued passion for the Anderson Parks. The APD is today what it is because of the contributions of people like Lonnie and Molly. She said the award is very meaningful to her.

The Board congratulated Mrs. Armstrong for receiving the award.

Public to Address the Board: No guests wished to address the Board at this time.

OLD BUSINESS:

2016 Year in Review Presentation: The annual “Year in Review” video, created by Allison Cottrill, APD Marketing Specialist, was shown highlighting many of the APD’s accomplishments in 2016.

NEW BUSINESS:

Calendar of Events: Mr. Kushner presented a calendar of upcoming activities for the Board’s review. He highlighted the upcoming Daddy Daughter Dance on February 17 and 18 at Northern Kentucky University’s Student Union Ballroom.

Mr. Kushner stated the State Auditor’s Local Government Official’s Conference is scheduled for April 12 and 13 in Columbus, should any Commissioners wish to attend. The detailed information will be distributed when it becomes available.

Board Member Terms List: Mr. Kushner presented a list of the past and current APD Board members and their terms.

Organization Chart: Mr. Kushner presented the current organization chart of the APD staff.

REQUESTS FOR APPROVAL:

Staff Changes: Mrs. Armstrong said there were no staff changes this month.

2017 Budget: Mr. Jordan stated he made changes to the 2017 budget since the last meeting on December 13th. He provided a list of the itemized changes and the revised carryover amount for the Board’s review and discussion.

The Board briefly discussed the changes.

Mr. Herking moved the Board approve the **2017 Budget** as presented.

Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

Resolution 2017-01 ~ Annual Appropriations:

Mr. Turchiano moved the Board approve **Resolution 2017-01, the Annual Appropriations Resolution.**

Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

Resolution 2017-02 ~ Annual Certificate of Resources:

Mr. Herking moved the **Board approve Resolution 2017-02, approving the final revenues for 2016 and the expenditures available for 2017** as presented.

Mr. Wolfer seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

Annual Purchase Order Approval: Mrs. Stocker moved the Board approve the following Annual Purchase Orders:

Duke Energy, Park Wide Gas & Electric	\$ 85,000.00
Greater Cincinnati Water Works, Water & Sewer Service	\$ 37,000.00
Hylant Group, Liability Insurance	\$ 49,500.00
Beech Acres Parenting Center, RecPlex Lease	\$ 71,500.00
Hamilton County Sheriff's Department	\$ 90,000.00
Wex Bank, Marathon Fleet Fuel	\$ 60,000.00
Humana, Health Insurance	\$ 130,000.00
Fifth Third Bank Leasing, Equipment Lease (2015)	\$ 67,919.00
PNC Bank, 2010 Bond Fund	\$ 216,175.78
Dinsmore & Shohl LLP, Legal Services	\$ 10,000.00
HP Financial Service, Server/Computers/Hardware	\$ 6,857.16
Vermont Systems, RecTrac	\$ 6,000.00

Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:

Mr. Herking moved the Board approve the **December, 2016 Financial Reports** and authorize the **Expenditures** as presented by Mr. Jordan. Mr. Turchiano seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

APPROVAL OF MINUTES:

Mr. Herking moved the Board approve the minutes from the **December 13, 2016 Regular Meeting** as written. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

Public to Address the Board: Mr. Drake asked about the purpose for the rocks by the Johnson Hills Park ("JHP") pond; what the APD's plans are for JHP; and if the new roadway will cut through the park from Crooked Stick to Bridle Road. He requested APD records for the following items: the APD's plans and costs for JHP; the cost of the rocks project located near the pond at JHP.

Mr. Kushner said the APD has placed rocks and other natural materials over time at JHP as part of a nature playscape, intended for children and families to play on when they visit the park. Mr. Kushner stated the APD continues to move forward with the Phase I Plan for JHP, established by the Board in 2015. The 2017 progress will include a new entrance and driveway off Bridle Road to the "Park Core", as represented on the Phase I Plan on the APD's website. He further stated the APD will review the Phase I Plan for JHP and discuss all of the APD parks at the February meeting.

Mr. Kushner provided the Board with the list of 2016 sponsors for their review.

At 7:01 pm, Mrs. Stocker moved the Board adjourn into Executive Session to consider the appointment of a public employee. Mr. Turchiano seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

At 7:11 pm, Mr. Herking moved the Board adjourn the Executive Session and re-open the regular meeting. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

No decision was made by the Board at this time.

Mrs. Stocker asked if Mr. Kushner planned to present the Year in Review to the Township Trustees and if the APD, Township Trustees, and the Forest Hills School District still intend to have an annual meeting.

Mr. Kushner said he plans to attend a Township Trustee meeting to provide an APD annual update. He stated the annual meeting was discussed and that schedules may result in the meeting taking place among Board presidents and staff, or maybe just leadership. He said he will inform the Board when he hears something about it.

At 7:12 pm, there being no further business to be brought before this Board, Mr. Ramsey moved to adjourn the meeting. Mr. Turchiano seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

I hereby certify that the foregoing are the minutes of the January 10, 2017 regular meeting of the Board of Park Commissioners, which minutes reflect the essence of the meeting and are not verbatim.

*Emily Armstrong
Board Clerk*

Rob Herking

Colin Ramsey

Angie Stocker

Tom Turchiano

Dominic Wolfer