

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS ANDERSON PARK DISTRICT

December 13, 2016

Rob Herking, President, called the regular meeting of the Board of Park Commissioners of the Anderson Park District (“APD”) to order at 6:30 p.m. at Park District Headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Angie Stocker, Tom Turchiano, Dominic Wolfer and Colin Ramsey.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Board Clerk; and Brian Jordan, Financial Officer.

GUESTS: None.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL: Mr. Herking moved the Board approve the Agenda as presented. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

Public to Address the Board: No guests were present.

OLD BUSINESS:

Greater Anderson Days 2017 ~ Discussion: Mr. Kushner presented a letter from American Legion Post 318 Charities, Inc. stating that they are withdrawing from future participation in Greater Anderson Days. They are going to place their efforts into other fundraising efforts which are less burdensome on its volunteers and more fruitful in terms of revenue.

A lengthy discussion took place about the Greater Anderson Days event, including: backup groups that may be interested and allowed to run the games of chance; if no group is identified to run the games of chance, re-focus the event around the live music and food; other events that charge an admission and the pros and cons of charging admission to Greater Anderson Days; teens and tweens are part of the community and attending Anderson Days is a sort of community rite of passage in Anderson; review of the event sponsors since 2013; review of how the hourly staff time is used for the event.

Mr. Kushner stated the APD serves as the event coordinator and that Greater Anderson Days is a symbiotic effort between the APD and the Anderson Foundation for Parks and Recreation (“Foundation”).

Mrs. Stocker suggested re-defining the Foundation’s role with the event, encouraging its members to take a more active role in the beer booths. She believes the APD should ensure Anderson’s largest and longest standing, public, community event continues. The APD’s contribution of staff time towards the overall event is acceptable for the entity that is dedicated to public recreation. The APD should continue to look for ways to reduce the subsidy via cost avoidance measures and/or increased revenue opportunities. If the Foundation took on the beer booths with zero dependence on the APD for staffing purposes, both entities would be more successful. She believes the Board’s time is better spent by volunteering in a booth with significant direct contact with the public, versus standing in the

APD or Foundation booth. She suggested the Foundation produce a beer booth committee chair so the staff can off-load the entire responsibility on the Foundation.

NEW BUSINESS:

State and Nagel Property Evolution: Mr. Kushner stated now that the APD has been granted another ten years of existence with the recent passage of the APD's operating levy, he would like to move forward with making the APD property at State and Nagel Roads into a pocket park. Originally purchased in 1992, this 4.744 acres has served the APD well over the years as a fill borrow site during the construction of various parks and amenities. Due in large part to the implementation of the Anderson Trails network of sidewalks, State and Nagel receives a steady volume of pedestrian activity and dog walking. Additionally, the property receives high visibility because of Nagel Middle School, which is the one place both the Anderson and Turpin communities come together. The features would include a walking trail, benches, plantings, and outdoor fitness features. It would not include formal parking for visitor vehicles. It would include pull-off spots for park equipment and the deputies who manage the intersection on school mornings. In order to move forward with transforming the property into a pocket park, it must first be re-zoned. The 2017 budget includes funding to accomplish the first phase of this project.

Mr. Kushner requested the Board's approval to move forward with the zoning process to ultimately make the State and Nagel property into a pocket park.

Mrs. Stocker moved the Board authorize Mr. Kushner to move forward with the zoning process to re-zone the property for public recreation purposes.

Mr. Turchiano seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

Calendar of Events: Mr. Kushner stated the RecPlex is in use seven days a week for league practices and games, except where additional programs and events are listed. He stated while the APD additionally rents several gyms in the area, there is simply not enough gym time available in the area to meet the community's demand for indoor recreation.

REQUESTS FOR APPROVAL:

Staff Changes: Mrs. Armstrong said there were no staff changes for this month.

2017 Shelter Rental Policies:

Mrs. Stocker moved the Board approve the **2017 Shelter Rental Policies** as presented.

Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

Resolution 2016-07 ~ Letter of Engagement LGS:

Mr. Herking moved the Board approve **Resolution 2016-07, authorizing the contract with the Auditor of State for the Other Comprehensive Basis of Accounting ("OCBOA") conversion** for 2016, 2017, and 2018.

Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

Resolution 2016-08 ~ 2016 Amended Resources Certificate All Resources:

Mrs. Stocker moved the Board approve **Resolution 2016-08, approving the final revenues and final summary budget appropriations** for 2016 as presented.

Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

Resolution 2016-09 ~ 2017 Auditor's Tax Advance Request:

Mr. Herking moved the Board approve **Resolution 2016-09, requesting an Advance Payment of Taxes** to be drawn on the undivided real estate tax fund.

Mr. Ramsey seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

2017 Budget: Mr. Jordan stated he made changes to the 2017 budget since the last meeting. The current draft includes \$55,000 for the State and Nagel property development and the sale of bonds for the Johnson Hills Park driveway project.

Mr. Herking moved the Board approve the **2017 Budget** as presented.

Mr. Wolfer seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

Monthly Purchase Order Approval: Mr. Jordan stated that last month the APD opened a purchase order for Meyer Windows Doors & More for \$6,732.00 and a down payment of \$3,366.00 was made. Since then, the company determined the Juilfs office windows contain lead paint, therefore requiring a more expensive disposal process. Additionally, staff decided to add a cut for a larger window installation on the back of the Juilfs office. These add-ons added \$1,740.00 to the cost of the project. The overall cost of the Juilfs Park office window project including the hazard disposal and the larger window installation is \$8,472.00.

Mr. Herking moved the Board approve the following between-meeting Purchase Orders, as presented by Mr. Jordan:

<i>Queensgate Hardware & Security, Inc</i>	<i>8 Doors for RecPlex</i>	<i>\$ 22,912.00</i>
<i>Meyer Windows Doors & More</i>	<i>Windows for Juilfs Office</i>	<i>\$ 5,106.00</i>

Mr. Turchiano seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:

Mrs. Stocker moved the Board approve the **November, 2016 Financial Reports** and authorize the **Expenditures** as presented by Mr. Jordan.

Mr. Herking seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

APPROVAL OF MINUTES:

Mr. Turchiano moved the Board approve the minutes from the **November 15, 2016 Regular Meeting** as written. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

Public to Address the Board: No guests were present.

At 7:27 pm, there being no further business to be brought before this Board, Mr. Herking moved to adjourn the meeting. Mrs. Stocker seconded the motion. Voting: Yes: Mrs. Stocker, Mr. Turchiano, Mr. Herking, Mr. Wolfer, and Mr. Ramsey. (5); No: None. The motion carried unanimously.

I hereby certify that the foregoing are the minutes of the December 13, 2016 regular meeting of the Board of Park Commissioners, which minutes reflect the essence of the meeting and are not verbatim.

Emily Armstrong
Board Clerk

Rob Herking

Colin Ramsey

Angie Stocker

Tom Turchiano

Dominic Wolfer