

REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS ANDERSON PARK DISTRICT

August 9, 2016

Rob Herking, President, called the regular meeting of the Board of Park Commissioners of the Anderson Park District (“APD”) to order at 6:30 pm at Park District Headquarters, 8249 Clough Pike, Cincinnati, OH 45244. Present were Board Members: Dominic Wolfer, and Colin Ramsey. Mr. Turchiano had a medical issue and Mrs. Stocker had a work obligation.

Also present were: Ken Kushner, Executive Director; Emily Armstrong, Board Clerk; Mike Smith, Operations Manager; Jessica Fall, Recreation Manager; and Sheila Fehn, Office Manager.

GUESTS: None.

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL: Mr. Ramsey moved the Board approve the Agenda as presented. Mr. Wolfer seconded the motion. Voting: Yes: Mr. Wolfer, Mr. Herking, and Mr. Ramsey. (3); No: None. The motion carried unanimously.

Public to Address the Board: No guests were present.

OLD BUSINESS:

Operating Levy: Mr. Kushner presented the educational operating levy information for the November 8, 2016 election as represented in the fall Park Guide. He stated the following levy facts:

- Anderson Park levies expire. The November 8, 2016 1.9 mill operating levy will replace the Anderson Park District’s existing 1.9 mill operating levy, due to expire in 2018. If this levy is approved, the 2008 Park operating levy will be rescinded.
- This 1.9 mill levy will allow the Anderson Parks to continue to operate and maintain the parks for the next ten years.
- The Anderson Parks operating levy has remained at the 1.9 mill level since 1992.
- This levy will cost the \$100,00 homeowner \$66.50 per year.

Financial Audit Reports ~ 2014 and 2015: Mr. Kushner presented the 2014 and 2015 audit reports, performed by Charles E. Harris & Associates. He said the APD received a clean audit for both years. The APD has applied for the Government Finance Officers Association award program for small government cash basis reports. He stated the APD was one of the first special districts to sign up for Josh Mandel’s OhioCheckBook.com program and staff is working towards additional reports a few other agencies have which raises their transparency and credibility profile.

Mr. Herking asked Mr. Kushner to congratulate Mr. Jordan for a job well done.

NEW BUSINESS:

Calendar of Events: Mr. Kushner presented a calendar of upcoming activities for the Board’s review.

Mr. Herking asked about the Horseback Riding Clinic.

Mrs. Fall said the clinic takes place at a local horse stable in Anderson Township. The APD contracts with the instructor and provides the administrative aspect of the program including marketing and taking registrations.

REQUESTS FOR APPROVAL:

Staff Changes: Mr. Wolfer moved the Board approve staff's recommendation to hire **Miles Jeffries** as part time Operations Staff I, on his actual date of hire.

Mr. Ramsey seconded the motion. Voting: Yes: Mr. Wolfer, Mr. Herking, and Mr. Ramsey. (3); No: None. The motion carried unanimously.

Executive Director's Training: Mr. Kushner presented the Board with materials about the upcoming national parks and recreation conference, hosted by the National Recreation and Park Association in St. Louis, Missouri.

Mr. Wolfer moved the Board approve the registration and related costs of the **2016 National Recreation and Park Association annual conference for Mr. Kushner** for an amount not to exceed \$ 1,565.00. Mr. Ramsey seconded the motion. Voting: Yes: Mr. Wolfer, Mr. Herking, and Mr. Ramsey. (3); No: None. The motion carried unanimously.

Monthly Purchase Order Approval:

Mr. Wolfer moved the Board approve the following between-meeting Purchase Orders, as presented by Mr. Kushner:

<i>GameTime</i>	<i>Juilfs Water Play Area Surfacing</i>	<i>\$ 23,650.00</i>
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Mr. Herking seconded the motion. Voting: Yes: Mr. Wolfer, Mr. Herking, and Mr. Ramsey. (3); No: None. The motion carried unanimously.

FINANCIAL REPORTS AND AUTHORIZATION OF EXPENDITURES:

Mr. Ramsey moved the Board approve the **June and July, 2016 Financial Reports** and authorize the **Expenditures** as presented by Mr. Kushner.

Mr. Herking seconded the motion. Voting: Yes: Mr. Wolfer, Mr. Herking, and Mr. Ramsey. (3); No: None. The motion carried unanimously.

Mr. Ramsey congratulated Mrs. Fall for doing a great job on the summer camp programs.

APPROVAL OF MINUTES: Mr. Herking said his title was incorrect in the first section of the minutes.

Mr. Wolfer moved the Board approve the minutes as amended from the **June 28, 2016 Regular Meeting**. Mr. Herking seconded the motion. Voting: Yes: Mr. Wolfer, Mr. Herking, and Mr. Ramsey. (3); No: None. The motion carried unanimously.

Public to Address the Board: No guests were present.

At 6:45 pm, there being no further business to be brought before this Board, Mr. Wolfer moved to adjourn the meeting. Mr. Ramsey seconded the motion. Voting: Yes: Mr. Wolfer, Mr. Herking, and Mr. Ramsey. (3); No: None. The motion carried unanimously.

I hereby certify that the foregoing are the minutes of the August 9, 2016 regular meeting of the Board of Park Commissioners, which minutes reflect the essence of the meeting and are not verbatim.

Emily Armstrong
Board Clerk

Rob Herking

Colin Ramsey

Dominic Wolfer